# **Chatham EDC Small Business Fund: Application for 2021-2022 Cycle**

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| **Application Contact Information**  |
| **Applicant Contact Name:** | Click or tap here to enter text.  |
| **Applicant Contact Email:** | Click or tap here to enter text.  |
| **Applicant Contact Phone Number:** | Click or tap here to enter text.  |

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| **Business Information** |
| **Name of Proposal or Project:** | Click or tap here to enter text.  |
| **Amount Requested:** | Click or tap here to enter text.  |

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| **Description of Business** – When and where it started, target customer and market, future plans, etc. in 200-500 words. |
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| **Business Information** |
| **Business Name/DBA:** | Click or tap here to enter text. |
| **Tax ID/Employment Identification Number** | Click or tap here to enter text. |
| **Business Information** |
| **Address (Must be located within Chatham County)** | Click or tap here to enter text. |
| **Date business started:** | Click or tap here to enter text. |
| **Do you qualify as a Woman, Veteran, Minority, or Social/Economically Disadvantaged Business? (***This is defined as at least 51% or more of the controlling ownership of the business.)* | [ ] Yes[ ] No |
| **Number of employees – Full Time** | Click or tap here to enter text. |
| **Number of employees – Part Time** | Click or tap here to enter text. |
| **Business telephone number:** | Click or tap here to enter text. |
| **Business email address:** | Click or tap here to enter text. |
| **Business website (if applicable):** | Click or tap here to enter text. |
| **Annual sales for the past 3 years.** **(if applicable)** | 2020Click or tap here to enter text. | 2019Click or tap here to enter text. | 2018Click or tap here to enter text. |
| **Principal Owner Information** | Name: Click or tap here to enter text. % ownership: Click or tap here to enter text.Home address: Click or tap here to enter text.  |
| **Required Attachments** |
| Please make sure to include the following documents in your application submission. Applications will not be accepted unless items listed below are included with application**. Preferred formats for attachment submission are indicated below.**  |
| * Business Financial Statements (Balance Statement, Profit & Loss, etc for the past 3 years, if applicable) (Please submit an excel sheet for these items or a PDF)
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| * Detailed explanation of how funds will be used. If the proposal is a part of a larger project expense, explain how the remainder of the project will be funded. Make sure to include an estimated timeline for spending the requested amount of funds. (Word Document or PDF preferred)
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*Upon signing this you are certifying that information is current and accurate.*

Applicant Signature: Click or tap here to enter text. Date: Click or tap to enter a date.

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Applications are due by **October 15, 2021**

* Applicants may also submit their application online: <https://airtable.com/shrwbVQrucGWFnuDY>
* If additional funds are available after the first round of awards, the Chatham EDC Board and staff will release another set of dates for an additional application cycle.
* For questions about the Chatham EDC Small Business Fund, please reach out to Ann Fitts at info@chathamedc.org or call 919-542-8274.